

# MINUTES OF THE CULTURAL RECREATION ADVISORY BOARD CITY OF WESTLAKE VILLAGE

Westlake Village, California

June 9, 2005

**CALL TO ORDER** This regular meeting of the Cultural Recreation Advisory Board was called to order by Chair Knabe on June 9, 2005 at 7:06 p.m., at 31200 Oak Crest Drive, Westlake Village.

**ROLL CALL** **Present:** Mayor Pro Tem McSweeney, Chair Knabe, Advisory Board Members Davis, Davies, Mulvihill, and Thompson.  
**Absent:** Councilmember Klessig, Advisory Board Member Danne, and Wong  
**Also Present:** Assistant City Manager Brown, Community Relations Coordinator Kallman and Administrative Secretary Ray.

**APPROVAL OF MINUTES** Boardmember Davies moved to approve the minutes of April 7, 2005, as presented. Boardmember Thompson seconded the motion which passed unanimously.

**PUBLIC COMMENTS** None

**BOARD RESPONSE** None

**BUSINESS** TGIF Volunteers:  
Staff discussed the need to enlist volunteers to assist City staff at the TGIF events throughout the summer. The Boardmembers agreed that they would volunteer as well as help solicit volunteer help. The Board also recommended that the City order an additional 5 round tables to accommodate the growing number of families attending the events. Mayor Pro Tem McSweeney offered to organize arts and crafts projects for children before the Outdoor Movie.

City Celebration Planning Update:  
The City Celebration Planning Committee held their first meeting last month. The City Celebration will be held on October 30. Staff reported that all major aspects of the City Celebration will be returning with the exception of the Kiwanis Club Food and Wine Tasting. The planning Committee is looking into offering a Saturday night event. Boardmember Davies asked for clarification on the RE-Max donation to the White Oak PFC Funfair. Staff explained that RE-Max was not making a donation, but rather providing a sponsorship of the White Oak PFC Funfair. The next City Celebration planning meeting is

scheduled for June 22.

Information on the proposal to create a Triunfo Creek Trail:

Staff updated the Advisory Board on the proposed creation of a Triunfo Creek Trail. Staff met with a trail contractor on the site and was advised that the cost to create a trail would be approximately \$5-\$7 a linear foot. Boardmember Davis suggested that the residents form community groups and build the trail themselves. The Advisory Board would like to hold their next meeting along the Triunfo Creek site to get a better idea of the scope of the project.

Discussion of a Proposed Holiday Banner/Decoration Program:

Staff informed the Advisory Board that one of the 2005 City Council goals was the establishment of a holiday banner program. The Advisory Board recommended banners to be designed in a winter type theme. Banners could be placed after the City Celebration Banners are taken down in November. The Advisory Board asked staff to investigate possible banner designs.

**MEETING  
ADJOURNED**

The meeting was adjourned at 8:15 p.m.

**NEXT MEETING**

July 28, 2005 at 7:00 p.m. at Triunfo Creek Trail

**MINUTES  
PREPARED BY**

Shannon Ray  
Administrative Secretary

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